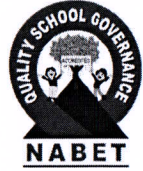




INDIAN SCHOOL MUSCAT
PO Box: 2470, Ruwi, P.C. 112
Sultanate of Oman



ISM/PRN/205/2022-23

January 03, 2023

CIRCULAR TO PARENTS OF THE SCHOOL

Dear Parent,

Greetings from Indian School Muscat!

Indian School Muscat urges the parents to follow the **COVID 19** awareness and guidelines issued by the Ministry of Health, Sultanate of Oman and take necessary precautionary measures at all times.

▪ **FEE PAYMENT**

Fee Counter is open on all working days (Sunday to Thursday) from 7.15 a.m. to 2.30 p.m. and on all Saturdays from 9.00 a.m. to 12.30 p.m. It is suggested to follow the safety guidelines while coming to pay the fee.

Fee counter will be operational **during the winter vacation** (December 23, 2022 to January 7, 2023) as per the following schedule and timing.

Date	Office Timing	Fee collection Timing
December 23, 2022 to January 7, 2023	8.00 a.m. to 1.00 p.m.	8.00 a.m. to 12.45 p.m.

Please note that the fee counter will not be open on Saturdays during the winter vacation from December 23, 2022 to January 07, 2023.

Parents are reminded that the Last Quarter (January - March 2023) fee payment is due for payment.

The Quarter Wise fee details for the year 2022-23 are available on the School website and Online Parent Portal/Mobile App.

The School Fee can be paid through online banking or mobile banking by using the following means.

1. BANK MUSCAT MOBILE BANKING & ONLINE BANKING

Parents may use the online payment options like Bank Muscat Online/Bank Muscat Mobile Banking. There are no additional charges for electronic payment. Please choose "INDIAN SCHOOL MUSCAT" from the available options for the above online transactions and mobile banking.



2. BANK MUSCAT CDM

The School fee can be paid using CDM of Bank Muscat by selecting School Fee Payment. Please select “**INDIAN SCHOOL MUSCAT**” only from the list of schools available for any transaction through CDM of Bank Muscat. **Please do not select “INDIAN SCHOOL” from the list for CDM transactions since it belongs to another school.**

3. FEE PAYMENT THROUGH ONEIC BILL PAYMENT (TASDEED, NBO, OAB, BANK SOHAR & NIZWA BANK)

Indian School Muscat has tied up with ONEIC/Tasdeed – Oman’s trusted leader in electronic payment solutions to facilitate online fee payment through their website (www.tasdeed.om) and KIOSK at various locations using any of the debit/credit cards.

The school Fee payment can be made by selecting School Fee Payment option. **Credit Card and Debit Card will be accepted through the Tasdeed Portal (www.tasdeed.om) and Thawani Pay Mobile App through the following platforms or banking portals.**

- (i) Tasdeed Portal (www.tasdeed.om)
- (ii) Thawani Pay Mobile app (Available in Play store and Apple Store)
- (iii) National Bank of Oman (Mobile Banking and online banking via NBO Portal)
- (iv) Sohar International Bank (Mobile Banking)
- (v) Oman Arab Bank (Mobile Banking)
- (vi) Nizwa Bank (Mobile Banking)

For any support related to online payment and transactions using Tasdeed or ONEIC, the following person can be contacted.

Eng. Wajdi M. Kofahi, Senior Technical Support, E-Payment, ONEIC/Tasdeed.
Tel: 24396299, Email: wajdi.kofahi@oneic.com.om

Note: For all the above transaction methods, school will send the Fee Receipt through their registered email id. Parents are requested to send an email to onlinefees@ismoman.com with the details of transaction as mentioned above, if they have not received the Fee Receipt through email within five working days of the Fee Payment.

4. FEE PAYMENT THROUGH DIRECT TRANSFER

The parents who are facing challenges to use the other channels can transfer the School Fee directly to the following Bank account through online banking or CDM.

Bank Name	: Bank Muscat
Account Name	: INDIAN SCHOOL MUSCAT
Account Number	: 0333-00557363-0016

After the online fee payment **through direct transfer method**, the parent should send an email to: onlinefees@ismoman.com with the following details.

Name of the Student	Class & Section	Gr No
Amount Transferred:	Transaction Details/No:	Purpose of the Transfer: (Eg: Fee for Quarter-1 etc.)



▪ BOOK STORE

The Book store is open on **all working days (Sunday to Thursday) from 7.15 a.m. to 3.30 p.m.** Book Store will be closed during the **Winter Vacation (December 23, 2022 to January 7, 2023).**

▪ SCHOOL OFFICE

The School office is open on all working days (Sunday to Thursday) from **7.00 a.m. to 3.00 p.m.** The school office will be operational **during the winter vacation (December 23, 2022 to January 7, 2023) from 8.00 a.m. to 1.00 p.m.**

▪ NEW ADMISSIONS FOR THE YEAR 2023-24

The online registrations for the admissions for the next academic year (2023-2024) will be commencing by 1st week of February 2023. For any query related to admissions at Indian School Muscat, you are requested to contact the admission cell of Indian School Muscat through Email: admissions@ismoman.com

▪ ISM HELP DESKS

- For any query regarding the Transfer Certificate and new admission, parents are requested to send a mail to admissions@ismoman.com.
 - For all general queries, parents are requested to send a mail to info@ismoman.com.
 - For all queries related to the academics and ongoing online classes, you are requested to contact the respective section AVPs/VPs. The respective email ids are provided in the school website (<http://ismoman.com/administration.html>).
 - For all queries related to online fee payments and the challenges faced in the fee payments, parents are requested to send a mail to onlinefees@ismoman.com.
 - Parents can view the academic performance, fee details, attendance, circulars and other communication through the **Online Parent Portal or Mobile Application**. The Online Portal can be accessed by clicking on the login button from the School Website (www.ismoman.com) or by using the direct link <http://ism.ethdigitalcampus.com/ISM/>. **The Mobile Application (Indian School Muscat)** can be downloaded from Play store or Apple store. For any technical query regarding the access to parent portal or mobile application, please send a mail to parentportal@ismoman.com by mentioning the GR. No. and Name of the student.
 - An experienced team of counsellors are available for round the clock tele counselling 24x7 service at **90990444**.
 - **TRANSFER CERTIFICATES**
Parents who wish to withdraw/discontinue their wards from the school shall submit the Transfer Certificate application in the prescribed format. The pre-printed application form is available with the Admission Office in the main school. The TC application form can be downloaded from the school website also.
For any query regarding the Transfer Certificate, parents are requested to send a mail to admissions@ismoman.com
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- **SCHOOL REOPENING**

All classes (KG to STD XII) shall resume on **Sunday, January 8, 2023**.

- **PRE-BOARD EXAMINATION FOR CLASSES X AND XII**

First Pre-Board Examination for Classes X and XII will begin from **Sunday, January 8, 2023**.

- **SECOND PERIODIC TEST FOR CLASS XI**

Second Periodic Test for Class XI will begin from **Monday, January 9, 2023**.

- **CBSE BOARD PRACTICAL EXAMINATION FOR CLASS XII**

The CBSE Board Practical Examination for Class XII will be held in **January 2023**. The detailed schedule of the Practical Examination will be intimated soon.

- **GRADUATION CEREMONY FOR CLASS XII**

The graduation ceremony for Class XII will be held on **Saturday, January 28, 2023**.

- **THIRD PERIODIC TEST FOR CLASSES V TO VIII**

The Third Periodic Test for classes V to VIII will begin from **Wednesday, January 18, 2023**. The Time Table and Blueprint is uploaded in Moodle. Please refer to the same.

- **ISFF 2022 (INDIAN SCHOOL FILM FESTIVAL)**

The valedictory ceremony of ISFF 2022 (Indian Schools Film Festival) will be held on **Monday, January 30, 2023** in the NMPH. Details to follow.

- **SCIENCE QUIZ - FOR STD III & IV**

Science Quiz for the students of Class III and IV will be conducted. A detailed circular for the same has been issued already.

- **ENGLISH STORY TELLING COMPETITION FOR CLASS I**

The preliminary round of English Story Telling Competition for Class I will be held on **Sunday, January 22, 2023** during the school hours. The Final Round of the same will be held on **Wednesday, February 1, 2023**. Details regarding the competition are uploaded in the Google classroom. Please refer to the same.



- **PARENT TEACHER MEETING - PRIMARY SECTION**

PTM for the students of the primary section will be conducted on **Saturday, January 28, 2023**. A detailed circular for the same will be issued.

- **SUPER SCIENTIST COMPETITION FOR CLASS KG I AND KG II**

The Super Scientist competition for classes KG I and KG II will be held on **Monday, January 16, 2023** during the school hours.

- **ASCENSION DAY**

The School will remain closed on **Wednesday, January 11, 2023** on the account of **Ascension Day**.

- **REPUBLIC DAY**

The school will remain closed on **Thursday, January 26, 2023** on the occasion of the **"74th Republic Day of India"**. The Republic Day will be celebrated in the **New MPH on January 26, 2023 at 7:30 a.m.** All are cordially invited to attend the function.

- **FORMATION OF APPEAL COMMITTEE**

This is to inform you that the school has decided to form an Appeal Committee to address the concerns of children/parents in the marks awarded in the **Term Examinations (STD V to XII) conducted by the school**. This is an additional facility provided to the children and parents to put up their concerns, if any, related to the marks awarded to the children.

This facility is not applicable for the internal assessments (class work, project work, practical, notebook, portfolio etc.) and for the examinations conducted by the CBSE.

The details of the above committee has already been shared with the students and parents through the circular issued on 25th October 2021.

- **MEETING PARENTS**

Parents can meet the School Management Committee and School Administration on the **3rd Monday of every month at 6.00 p. m.** to discuss suggestions or improvements or concerns about school. This facility is in place with effect from August 2018 (with prior appointment by sending a mail to chairwelfare.smc@ismoman.com).

Location: Conference Room (B Block, Ground floor, near reception).

Further, this is to inform you that the Parents can send their concerns or grievances to chairwelfare.smc@ismoman.com if it is already brought to the notice of the School Team and not addressed by the concerned authorities.



■ COMMUNICATION TO PARENTS

In order to simplify the communication with parents, we have introduced a single communication channel. Parents are requested to save the number **00968 71158935** as 'INDIAN SCHOOL MUSCAT' to your contacts to receive all communications from the school. **Please note that this number will only be used for communication from school to parents and no queries from parents to this number will be answered.**

It has been decided that the school will be providing all important communication also through the official twitter account. You are requested to follow the following twitter account for all such official communication from the school.

https://twitter.com/is_muscat

With Warm Regards,

Rajeev Kumar Chauhan
Principal



ACCOLADES

1.	Kevin Rodrigues of Class VII G and Ashwin Sujesh of Class V K won Second Runners up in Junior category at ISQuiz held on December 8, 2022 hosted by Indian School Al Maabela under the aegis of Board of Directors , Indian Schools in Oman.
2.	Master Raphael Doss of Class II L has been awarded Third position (Kata) in the 8th International Karate Competition conducted by Shotokan Karate center.
3.	The following students were crowned champions in the Salalah International Chess Championship organized by the Omani Chess Committee in cooperation with Omantel. i. Shaurya Dinesh Sawlani - IX I (winner in open category) ii. Atharv Bansal - VIII H (Winner below 16) iii. Darsan Rajmohan - VII N (Winner below 12) iv. Shyby Binoj - IX N (5th Position in open category)
4.	Aaryan Kabra of class VII F became the winner in the Under 13 age category in ICAI Oman Chapter Badminton Tournament
5.	Jaza Junaith of class VI H has participated in the Abu Dhabi Gymnastics competition and won silver in the Vault (Junior girls)